



# Christ Church Nursery School

30 East Lane • Short Hills • New Jersey • 07078 • 973.379.6549

[www.christchurchnurseryschool.org](http://www.christchurchnurseryschool.org)

•[christchurchns@verizon.net](mailto:christchurchns@verizon.net)

Established in

1962

Dear Parents,

Registration applications for the 2024-2025 school year are now available. Registration forms can be submitted on-line by February 1<sup>st</sup> as class lists will begin to be formed starting February 2<sup>nd</sup>.

Supporting parishioners of Christ Church in Short Hills, currently enrolled students and their siblings, alumni and students regularly attending Drop In are given priority enrollment, respectively.

**Our registration deadline is February 1, 2024; late applicants will be offered remaining openings, if any.**

An application for enrollment is attached. Additional forms for alternate age groups are available from the main office. Please note that schedules offered are based on interest so adjustments may be necessary. **Please follow the instructions carefully to ensure that your child is either placed or waitlisted for the upcoming school year.**

- Mail in or drop off a \$75 check (non-refundable registration fee) per child, payable to **CCNS** or select that we bill you for the registration fee through Smartcare (current families only)
- A separate on-line form must be completed for each child, including siblings
- The links for registration are available on our website at [www.christchurchnurseryschool.org](http://www.christchurchnurseryschool.org)

You will receive a reply regarding your child's placement in mid-February with a request for a deposit if your child has been placed. No deposit is required to remain on a waitlist; however, please note that the \$75 registration fee is non-refundable.

Upon confirmation of enrollment, to accept your placement, you will be required to submit a non-refundable tuition deposit of \$200.00. For your convenience, the balance of your annual tuition (less your \$200 deposit) is then collected in three equal payments due in late spring, early fall and mid-winter. When you register your child, you are making a commitment to pay the full annual tuition. **Tuition payments are non-refundable.**

Requests for class placement will be honored, if possible, based on licensing regulations, best educational practice, and schedule demand. If you have any questions regarding enrollment, please do not hesitate to contact me.

Kind Regards,

Jennifer McGregor, Director